



# **TITLE III**

# **IMPROVEMENT PLAN**

**Executive Director – Dr. Kevin Riley**

**Principal – Dr. Maureen DeLuca**

**<http://www.muellercharterschool.org>**

The following report is filtered by active items, all statuses, all funding sources, all assignments, all tags, and all goals.

GOAL **Goal 2A: AMAO 1 -Annual Progress Learning English**

Met Goal. An increasing percentage of English learners will make annual progress in English language development.

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Filing Cabinet Count	0
Resources and state requirements for this goal Available	3

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**Mueller Charter (Robert L.) - 37680236037980**

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GOAL **Goal 2B: AMAO 2 - English Proficiency**

Met Goal. An increasing percentage of English learners will make annual progress in English language development.

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Filing Cabinet Count	0
Resources and state requirements for this goal Available	3

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**GOAL Goal 2C: AMAO 3 - AYP for EL Subgroup**

There will be significant improvement in 100% of English Learners Math performance on the Math CST and on the MAPs assessment. The percentage of English Learners who are at or above the proficient level in Math on the CST will increase from the current level of 60.4% as reported on 2012 CST AYP Report to 90% as reported on 2014 CST AYP Report.

Met ELA Goal. An increasing percentage of English learners will make annual progress in English language development.

Filing Cabinet Count	0	Budgeted:	\$75,122.00
Resources and state requirements for this goal Available	3	Actual:	\$75,122.00

**STRATEGY Rigorous Math Instruction**

All English Learners will receive daily Mathematics instruction that is challenging, rigorous, and targeted to support their success using curriculum based on their assessed needs and materials with appropriate modifications targeted to the students' English language proficiency level.

Filing Cabinet Count	0	Budgeted	\$2,898.00
		Actual	\$2,898.00

**ACTION STEP Math Instruction & Intervention**

Mueller Charter School will ensure that all English learner students have access to standards based Mathematics instruction and SBE adopted materials, including intervention and support target groups.

Status	Not Begun 03/01/2013	Filing Cabinet Count	0
Start-End Dates	10/01/2012 - 06/27/2014		
Tags	T3Y2		
Persons Responsible	Maureen DeLuca		

TASKS 0 of 2 Complete

<b>Math PD</b>	In Progress	Due 6/27/2014
Teachers and administrators will be trained on Mathematics intervention materials to be utilized to support English Learners.		Maureen DeLuca (LEA)
<b>Monitoring</b>	In Progress	Due 6/30/2014
Administrators and Math Coach will conduct observations to ensure adopted curriculum is being used.		Maureen DeLuca (LEA)

**ACTION STEP Classroom Observations/Monitoring**

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**GOAL Goal 2C: AMAO 3 - AYP for EL Subgroup**

**STRATEGY Rigorous Math Instruction**

**ACTION STEP Classroom Observations/Monitoring**

Administrators and Math Coach will conduct weekly classroom observations to monitor implementation of math curriculum and math strategies.

Status	Not Begun 07/16/2013	Filing Cabinet Count	0
Start-End Dates	12/07/2012 - 06/30/2014	Budgeted	\$2,898.00
Timeline Notes	Weekly; some classrooms administrator observed twice weekly. Some classrooms Math Coach observed daily.	Actual	\$2,898.00
Tags	T3Y2		
Persons Responsible	Maureen DeLuca		

TASKS 0 of 3 Complete

<b>Debrief</b>	In Progress	Due 6/30/2014
Administrators and Math Coach debrief with teachers on ineffectiveness of instruction and how to adjust instruction to be effective.		Maureen DeLuca (LEA)
<b>iObservation</b>	Not Begun	Due 6/30/2014
Purchase iObservation program used for administrators to provide observation feedback. Administrators will use iObservation with teachers weekly.		Maureen DeLuca (LEA)
<b>SDCOE Math</b>	In Progress	Due 6/30/2014
SDCOE Math coordinator assist administrators with walkthroughs to observe math instruction and strategies. For 12/13 two sessions were scheduled. Additional sessions to be scheduled for 13/14.		Maureen DeLuca (LEA)

**STRATEGY Implement Mathematics Time and Materials**

All English Learners will receive daily Mathematics instruction that is challenging, rigorous, and targeted to support their success using curriculum based on their assessed needs and materials with appropriate modifications targeted to the students' English language proficiency level.

Filing Cabinet Count	0	Budgeted	\$72,224.00
		Actual	\$72,224.00

**ACTION STEP Use of Mathematics Standards**

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**GOAL Goal 2C: AMAO 3 - AYP for EL Subgroup**

**STRATEGY Implement Mathematics Time and Materials**

**ACTION STEP Use of Mathematics Standards**

Mueller Charter School will ensure that all English learner students have access to standards based Mathematics instruction, including intervention and support target groups.

Status	Not Begun 03/01/2013	Filing Cabinet Count	0
Start-End Dates	10/01/2012 - 06/06/2014		
Tags	T3Y2		
Persons Responsible	Maureen DeLuca		

TASKS 0 of 2 Complete

<b>Mathematics Standards Training</b>	In Progress	Due 6/6/2014
Teachers and administrators will be trained on Mathematics intervention strategies to be utilized to support English Learners.		Maureen DeLuca (LEA)
<b>Monitoring</b>	In Progress	Due 6/30/2014
After each assessment block administrators and Math Coach will monitor the selection of students identified for targeted intervention groups.		Maureen DeLuca (LEA)

**ACTION STEP Use of Mathematics Standards**

Mueller Charter School will ensure that all English learner students have access to standards based Mathematics materials.

Status	Not Begun 03/01/2013	Filing Cabinet Count	0
Start-End Dates	10/01/2012 - 06/06/2014		
Tags	T3Y2		
Persons Responsible	Maureen DeLuca		

TASKS 0 of 2 Complete

<b>Task</b>	In Progress	Due 10/1/2012
An inventory will be taken of standards based Math materials for each classroom to ensure that each class has enough for every student.		Maureen DeLuca (LEA)
<b>Math Standards</b>	In Progress	Due 6/6/2014
Copies of Math Standards, blueprints, and released test questions will be distributed.		Maureen DeLuca (LEA)

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**GOAL Goal 2C: AMAO 3 - AYP for EL Subgroup**

**STRATEGY Implement Mathematics Time and Materials**

**ACTION STEP Standards Based Instruction**

Mueller Charter School will ensure that all Mathematics instruction is standards based.

Status	Not Begun 03/01/2013	Filing Cabinet Count	0
Start-End Dates	09/01/2012 - 06/06/2014	Budgeted	\$72,224.00
Tags	T3Y2	Actual	\$72,224.00

TASKS 0 of 1 Complete

<b>Math Coach</b>	In Progress	Due 6/6/2014
Hire Math Coach to provide support to classroom teachers in applying research-based strategies (demo lessons, observations, coaching, and feedback)		Maureen DeLuca (LEA)

**STRATEGY Scaffolding Support for EIs**

Support English Learners Mathematics content through scaffolding.

Filing Cabinet Count	0
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**ACTION STEP Math PD**

Teachers and administrators trained in Common Core Mathematics Standards.

Status	Not Begun 03/01/2013	Filing Cabinet Count	0
Start-End Dates	08/01/2012 - 06/06/2014		
Tags	T3Y2		
Persons Responsible	Maureen DeLuca		

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**GOAL Goal 2C: AMAO 3 - AYP for EL Subgroup**

**STRATEGY Scaffolding Support for ELs**

**ACTION STEP Math PD**

TASKS 0 of 3 Complete

<b>Contact SDCOE for PD</b>	In Progress	Due 6/6/2014
Contact and coordinate training for grades K-8 that will include principal training and support.		
<b>Contact CVESD for PD</b>	In Progress	Due 6/6/2014
Contact and coordinate training for grades K-8 that will include principal training and support.		
<b>Schedule Staff Development</b>	In Progress	Due 6/6/2014
Staff development will include standards-based instructional strategies, academic language, implementing math through a conceptual approach.		

**ACTION STEP Increase Instructional Scaffolding**

Teachers will use strategies from the training in the Common Core Math Standards, expand their use of graphic organizers and visuals to make content comprehensible.

Status	Not Begun 03/01/2013	Filing Cabinet Count	0
Start-End Dates	10/01/2012 - 06/06/2014		
Tags	T3Y2		

TASKS 0 of 2 Complete

<b>Grade Level Collaboration</b>	In Progress	Due 6/6/2014
Grade level team will meet during scheduled collaboration time, every 2 weeks, to analyze math data, plan instruction, and discuss methods to increase the rigor and meet students' instructional needs.		
<b>Grade Level Data Analysis</b>	In Progress	Due 6/6/2014
Grade level team will meet on minimum days to analyze math data, plan instruction, and discuss trends to identify student needs.		

**ACTION STEP Strategies and Interventions**



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**GOAL Goal 2C: AMAO 3 - AYP for EL Subgroup**

**STRATEGY Scaffolding Support for ELs**

**ACTION STEP Strategies and Interventions**

Instructional strategies to prepare students for the Common Core Standards and to provide additional support for students needing interventions. Students placed in intervention groups that did not meet Mueller's benchmark target on MAPs assessment and/or CVESD Blueprint assessments.

Status	Not Begun 07/16/2013	Filing Cabinet Count	0
Start-End Dates	11/04/2012 - 06/30/2014		
Tags	T3Y2		
Persons Responsible	Maureen DeLuca		

TASKS 0 of 3 Complete

<b>Conceptual Strategies</b>	In Progress	Due 6/30/2014
Students were instructed in using strategies for showing how to complete math tasks with drawings/pictures, numbers, and describing their thinking in words.		Maureen DeLuca (LEA)
<b>Grade Level Work</b>	In Progress	Due 6/30/2014
CVESD Math consultant worked with grade level teams on improving their instruction for a conceptual approach to math. The work also centered around instruction for delivering conceptual strategies to English learner students.		Maureen DeLuca (LEA)
<b>Interventions</b>	In Progress	Due 6/30/2014
Students receive small group instruction in classroom intervention groups on specific skills identified as areas of need. Additionally students receive intervention instruction in small groups after school.		Maureen DeLuca (LEA)

**STRATEGY Data Analysis**

Results of site assessments will be reviewed and analyzed.

Filing Cabinet Count 0

**ACTION STEP Review of Data**

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GOAL **Goal 2C: AMAO 3 - AYP for EL Subgroup**

STRATEGY **Data Analysis**

ACTION STEP **Review of Data**

Lead teachers and administrators will review site results of common assessments on a quarterly basis in order to plan staff development needs and ensure standards alignment to instruction.

Status	Not Begun 03/01/2013	Filing Cabinet Count	0
Start-End Dates	08/05/2012 - 06/06/2014		
Tags	T3Y2		
Persons Responsible	Maureen DeLuca		

ACTION STEP **EL Math Data Review**

Schoolwide quarterly review of data through OARS/Inspect, MAPs, and benchmark assessments. Reports are disaggregated for ELs.

Status	Not Begun 03/01/2013	Filing Cabinet Count	0
Start-End Dates	10/15/2012 - 06/06/2014		
Tags	T3Y2		
Persons Responsible	Maureen DeLuca		

ACTION STEP **Collaborative Data Review**

During collaboration time, grade level teams review data through weekly OARS/Inspect standards based reports, software reports (Success Maker, Odessey, Read Naturally), and student work samples. Reports are disaggregated for ELs.

Status	Not Begun 03/01/2013	Filing Cabinet Count	0
Start-End Dates	08/05/2012 - 06/06/2014		
Tags	T3Y2		
Persons Responsible	Maureen DeLuca		

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**GOAL Goal 2D: High Quality Professional Development**

100% of teachers will acquire the knowledge needed to improve their ELD teaching skills by staying current with researched based instructional practices through professional development, training sessions, and conferences.

Filing Cabinet Count	0	Budgeted:	\$611.00
Resources and state requirements for this goal Available	1	Actual:	\$611.00

**STRATEGY Math Coach**

Mueller Charter School will hire an Instructional Math Coach to work with teachers and provide interventions to English learner students.

Filing Cabinet Count	0
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**ACTION STEP Instructional Coaching**

The Instructional Math Coach will provide professional development in the content area of Math to teachers and administrators K-8.

Status	Not Begun 03/01/2013	Filing Cabinet Count	0
Start-End Dates	02/01/2013 - 06/06/2014		
Tags	T3Y2		
Persons Responsible	Maureen DeLuca		

TASKS 0 of 2 Complete

<b>Support</b>	In Progress	Due 6/6/2014
Provide support to classroom teachers in applying research-based strategies (model lessons, observations, provide training, coaching, and feedback) Support is ongoing and will vary from daily to weekly.		Maureen DeLuca (LEA)
<b>iObservation</b>	Not Begun	Due 6/30/2014
Administrators participate in a 3-day training by Learning Sciences on iObservation program with ongoing support/training provided by Learning Sciences throughout the year.		Maureen DeLuca (LEA)

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**GOAL Goal 2D: High Quality Professional Development**

**STRATEGY Common Core State Standards**

Provide training in the Common Core Math Standards with a focus of English learners.

Filing Cabinet Count	0	Budgeted	\$611.00
		Actual	\$611.00

**ACTION STEP Math PD**

SDCOE and CVESD Math Resource personnel provide professional development in the content area of Math to teachers and administrators K-8.

Status	Not Begun 03/01/2013	Filing Cabinet Count	0
Start-End Dates	12/01/2012 - 06/06/2014		
Tags	T3Y2		
Persons Responsible	Maureen DeLuca		

TASKS 0 of 1 Complete

<b>Training</b>	In Progress	Due 6/6/2014
Provide training, support, and feedback to classroom teachers in the Common Core Math Standards. Ongoing training varying from weekly to daily with different grade levels and teachers.		Maureen DeLuca (LEA)

**ACTION STEP Training Sessions**

Teachers and administrators attend Common Core Math Standards trainings and conferences provided by SDCOE and National Council of Teachers of Mathematics.

Status	Not Begun 03/01/2013	Filing Cabinet Count	0
Start-End Dates	09/01/2012 - 06/06/2014		Budgeted \$611.00
Tags	T3Y2		Actual \$611.00
Persons Responsible	Maureen DeLuca		

**ACTION STEP Math PD**

Lead teachers attend 3 ongoing trainings throughout the school year at CVESD on transitioning to the Common Core State Standards for Math.

Status	In Progress 07/16/2013	Filing Cabinet Count	0
Start-End Dates	08/01/2012 - 06/06/2014		
Tags	T3Y2		
Persons Responsible	Maureen DeLuca		

**GOAL Goal 2D: High Quality Professional Development**

**STRATEGY Common Core State Standards**

**ACTION STEP Math PD**

Lead teachers attend 3 ongoing trainings throughout the school year at CVESD on transitioning to the Common Core State Standards for Math.

Status	Not Begun 03/01/2013	Filing Cabinet Count	0
Start-End Dates	08/01/2012 - 06/06/2014		
Tags	T3Y2		
Persons Responsible	Maureen DeLuca		

TASKS 0 of 2 Complete

<b>Train Staff</b>	In Progress	Due 6/6/2014
Lead teachers present trainings to staff on minimum days on differentiating their instruction in math to meet the needs of English Learners.		
<b>Coach-led Training</b>	In Progress	Due 2/18/2013
Math coach presents math trainings to staff on minimum days on differentiating their instruction in math to meet the needs of English Learners.		

**ACTION STEP Mathematics Staff Development**

Teachers will participate in Math staff development that will include Common Core Math Standards, a focus on English learners using strategies for academic language, content and language objectives, and sentence frames.

Status	Not Begun 03/01/2013	Filing Cabinet Count	0
Start-End Dates	08/01/2012 - 06/06/2014		
Tags	T3Y2		

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GOAL **Goal 2D: High Quality Professional Development**

STRATEGY **Common Core State Standards**

ACTION STEP **Mathematics Staff Development**

TASKS 0 of 3 Complete

<p><b>Contact SDCOE</b></p> <p>Contact and coordinate training to schedule professional development and support for teachers K-8 and administrators.</p>	<p>In Progress</p>	<p>Due 6/6/2014</p> <p>Maureen DeLuca (LEA)</p>
<p><b>Contact CVESD for PD</b></p> <p>Contact and coordinate training to schedule professional development and support for teachers K-8 and administrators.</p>	<p>In Progress</p>	<p>Due 6/6/2014</p> <p>Maureen DeLuca (LEA)</p>
<p><b>Staff Development</b></p> <p>Staff development will include standards-based instructional strategies, academic language, implementing math through a conceptual approach.</p>	<p>In Progress</p>	<p>Due 6/6/2014</p> <p>Maureen DeLuca (LEA)</p>

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**GOAL Goal 2E: Parent and Community Participation**

Achieve 100% active participation at parent teacher conferences, home visits, and significantly increase the amount of parent participation in parent workshops and family activities.

Filing Cabinet Count	0	Budgeted:	\$1,150.00
Resources and state requirements for this goal Available	1	Actual:	\$1,150.00

**STRATEGY Monitor Parent Involvement**

Monitor parent involvement and engagement; attendance will be monitored to ensure the number of EL parent participants increases.

Filing Cabinet Count	0	Budgeted	\$1,150.00
		Actual	\$1,150.00

**ACTION STEP Parent Education**

Mueller Charter School will provide opportunities for parent education in how to work with their children in building early math skills and strategies for assisting their children with homework.

Status	Not Begun 03/01/2013	Filing Cabinet Count	0
Start-End Dates	08/01/2012 - 06/06/2014		
Tags	T3Y2		
Persons Responsible	Maureen DeLuca		

**TASKS 0 of 2 Complete**

<b>Communicate/Inform</b>	In Progress	Due 6/6/2014
Mueller Charter School will inform parents in a timely manner of the upcoming family math nights. We will use weekly fliers and the School Messenger System to ensure parents are reached.		Maureen DeLuca (LEA)

<b>Parent Workshops</b>	In Progress	Due 6/30/2014
Provide parent workshops/training sessions in English and Spanish 4 times during the school year. Will additionally provide four sessions during the 2013/2014 school year.		Maureen DeLuca (LEA)

**ACTION STEP Parent Education**

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**GOAL Goal 2E: Parent and Community Participation**

**STRATEGY Monitor Parent Involvement**

**ACTION STEP Parent Education**

Mueller Charter School will provide informational sessions throughout the school year to the Parent Council on the CCSS implementation plan and transitioning to the CCSS.

Status	Not Begun 03/01/2013	Filing Cabinet Count	0
Start-End Dates	08/01/2012 - 06/06/2014		
Tags	T3Y2		
Persons Responsible	Maureen DeLuca		

**ACTION STEP Communication**

Mueller Charter School will provide monthly newsletters with guidance and tips on how to develop the math skills of children who are English learners.

Status	Not Begun 03/01/2013	Filing Cabinet Count	0
Start-End Dates	10/01/2012 - 06/06/2014	Budgeted	\$1,000.00
Tags	T3Y2	Actual	\$1,000.00
Persons Responsible	Maureen DeLuca		

TASKS 0 of 1 Complete

<b>Newsletter</b>	In Progress	Due 6/30/2014
Communicate the benefits of the CCSS and updates monthly on how the transition is planned to be implemented.		Maureen DeLuca (LEA)

**ACTION STEP Family Communication**

Mueller Charter School will provide family evening events with a focus on conceptually based math activities for parents to do with their children.

Status	Not Begun 03/01/2013	Filing Cabinet Count	0
Start-End Dates	03/03/2013 - 06/06/2014	Budgeted	\$150.00
Tags	T3Y2	Actual	\$150.00
Persons Responsible	Maureen DeLuca		



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**GOAL Goal 2E: Parent and Community Participation**

**STRATEGY Engage Parents**

Develop parent engagement; attendance will be monitored to ensure the number of EL parent participants increases.

Filing Cabinet Count 0

**ACTION STEP Communication**

Mueller Charter School staff will conduct annual home visits, conferencing with families and providing standards based information and expectaions for parents.

Status	Not Begun 03/01/2013	Filing Cabinet Count	0
Start-End Dates	07/23/2012 - 06/06/2014		
Tags	T3Y2		
Persons Responsible	Maureen DeLuca		

**ACTION STEP Engagement**

Mueller Charter School will provide weekly assemblies for students and invite parents to attend, celebrating student successes, talents, and providing updates, keeping parents informed and building a culture of consistent parent/school interaction.

Status	Not Begun 03/01/2013	Filing Cabinet Count	0
Start-End Dates	07/30/2012 - 06/06/2014		
Tags	T3Y2		

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**GOAL Goal 2F: Parental Notification**

A letter notifying 100% of EL parents was mailed to parents November 2012. Parents will receive the required notifications in 2013/2014 in a timely manner.

Filing Cabinet Count	0
Resources and state requirements for this goal Available	1

**STRATEGY Parental Notification**

Mueller Charter School will provide required communication to English learner parents in a timely manner.

Filing Cabinet Count	0
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**ACTION STEP Letter**

A letter composed by the Chula Vista Elementary School District was mailed to all parents of English Learners in November 2012.

Status	Completed 03/01/2013	Filing Cabinet Count	1
Start-End Dates	11/01/2012 - 12/01/2012		
Tags	T3Y2		
Persons Responsible	Maureen DeLuca		

<b>TOTAL PLAN FUNDS:</b>	<b>\$76,883.00</b>
Budgeted	\$76,883.00
Actual	\$76,883.00